

# Collingswood Public Schools

## Student Activities Fee

Extra-curricular activities such as athletics, music programs and lessons, theater productions, and other after-school clubs are essential components of a well-rounded school experience. These activities, offered to elementary, middle, and high school students, carry costs that go beyond the academic program that remains the top priority for the Collingswood Public Schools. Costs include coaching stipends, transportation, uniforms, officials, and entrance fees. While our community and School Board continue to support the wide array of after-school offerings available to our students, the realities of the school budget necessitate the creation of the Collingswood Public Schools Student Activity Fee. This fee will allow us to maintain many of the programs you have come to expect and enjoy within our schools. This fee will be assessed to students who wish to participate in extra-curricular programs in the school district including athletics, music, theater, most after-school clubs, and music lessons at the elementary school level.

**Due to the nature of the activities, the fee will not be assessed for the following service or academic organizations:**

- Interact
- Student Council/Government
- Class Officers
- National Honor Society and Junior National Honor Society
- Music programs offered as scheduled classes (note: elementary instrumental music lessons are in addition to music class and are subject to the fee)

Students in elementary, middle, and high school who wish to participate in a school-sponsored athletic or extra-curricular program that requires a fee will be assessed a yearly fee to help offset the costs associated with extra-curricular activities. Students eligible for the free or reduced lunch program will be granted a fee waiver. If you wish to have your child(ren) participate in athletics or extra-curricular activities, please complete and return the enclosed remittance form with the appropriate payment to the main office of your school on or before the payment deadlines listed below. Check or money order should be made payable to the Collingswood Board of Education. Please do not send cash. Credit card payments may be made using PaySchools through a link available on our web site. If you are paying with a credit card, please print and attach the confirmation page to the remittance form.

The fee structure for the school year is as follows:

\$100.00 for one child

\$175.00 maximum family contribution for 2 or more children (district wide)

Please complete the form on the reverse side of this letter and submit with the appropriate fee (or PaySchools receipt) to:

Collingswood Board of Education  
ATTN: Student Activities  
200 Lees Avenue  
Collingswood, New Jersey 08108

**The appropriate fee must be paid prior to the start of rehearsals, practices, or the first club meeting**

# Student Activities Fee Remittance Slip and Guidelines



1. All participants in athletics, band, and other clubs and co-curricular activities will be assessed an annual fee due prior to the first practice or activity meeting. This fee covers all sports, clubs, and co-curricular activities for the entire school year. There will be a fee of \$100 for the first student in a family. For families with two or more participating children, there will be a \$175 maximum family fee. Payment allows the student(s) to participate in all co-curricular activities offered that school year.
2. The user-fee for clubs, athletics, and extra-curricular activities is non-refundable. Any participant who leaves a club, activity, or team voluntarily or who is dropped for disciplinary or scholastic reasons is not eligible for a refund.

3. If a student is not selected for a sport or activity, the activity fee will be refunded if it is the only activity in which the student plans to participate during the school year. The parent must request the refund, in writing, and have the request signed by the principal. All refunds will be issued by the Business Office at the close of the school year.
4. All payments should be made by check or money order payable to the Collingswood Board of Education. Credit card payments may be made through Pay 4 School Stuff by using a link available on our web site at [www.collsk12.org](http://www.collsk12.org). Please attach the confirmation page as verification that payment was made through Pay 4 School Stuff. Students who are eligible for free or reduced lunch will be approved for a fee waiver – please check the appropriate box below.
5. Parents and students should understand that this fee entitles the participant to a place in an activity. It does not guarantee participation time in games, leads in performances, roles, positions, etc. These decisions will be made by the coaches and advisors. Fees collected are designed to help defray the cost of operating these activities. If a student is cut from (or chooses to leave) an activity before it begins, the payment will be returned assuming that this is the only activity in which the student participated.

Please complete one per family by PRINTING the information requested. Return to:

Collingswood Board of Education, ATTN: Student Activities, 200 Lees Ave, Collingswood, New Jersey 08108

Student Name(s)	School	Grade	Fee
			\$100
			\$ 75
			No fee
			No fee
			No fee

Parent/Guardian signature indicates he/she has read and understands above.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Parent Phone: \_\_\_\_\_ Parent/Guardian Email: \_\_\_\_\_

Amount of Payment: \$ \_\_\_\_\_

- Check
- Money Order
- Credit Card (attach confirmation)
- Eligible for free or reduced lunch